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SUPPLEMENTAL LETTER FOR FY 2013 ANNUAL HUB REPORT FOR AGENCY NUMBER 727

The Texas A&M Transportation Institute (TTI) remains committed to the State of Texas Historically Underutilized Business (HUB) Program. The agency goal is to provide procurement and contracting opportunities for minority and woman-owned businesses through a competitive procurement process. TTI's continued success in the HUB Program is attributed to support from leadership and the efforts of its HUB Coordinator to promote HUB awareness to department and support staff. The agency continues to work towards developing a more diversified vendor base and build on successful in-reach and outreach programs.

A service agency within The Texas A&M University System (TAMUS), TTI's mission is to solve transportation problems through research, to transfer technology and to develop diverse human resources to meet the transportation challenges of tomorrow. As such, there are occasions that TTI must expend funds for unique proprietary equipment and commodities for which there are no ready, willing and able HUB sources. The Event Management and Planning group at TTI plans and manages events throughout the state of Texas and country paying for meeting space and other related expenses to hotels. These types of expenditures significantly reduce TTI's HUB participation percent.

TTI's good faith efforts to insure an increase in the HUB participation level and the diversification of vendors include the following in-reach and outreach initiatives:

- ◆ Continuous promotion of the HUB Program and assistance in identifying and use of HUB vendors for spot purchases through an open door policy for HUB vendor visits
- ◆ Encouragement, notification and assistance to minority and woman-owned businesses with the HUB certification process
- ◆ Identification of subcontracting opportunities in contracts over \$100,000
- ◆ Membership in the (TAMUS) Cooperative Mentor Protégé Program-sponsoring agency for one mentor/protégé agreement
- ◆ Administration of the State Use Works Wonders Program and promotion of TIBH products and Services
- ◆ Participation in the Texas University HUB Coordinators Alliance (TUHCA)
- ◆ Advertisement in Minority Business Organization publications through TUHCA membership
- ◆ Hosting specialized vendor forums and attending specialized forums hosted by other TAMUS agencies and the Central/Gulf Coast Chapter of TUHCA
- ◆ Participation in various Economic Opportunity Forums (EOF) including:
 - ◆ 24th Annual Products and Services Expo – TIBH Industries, Inc. – Austin – Sept. 27, 2012
 - ◆ TUHCA EOF Presentations by Budget Printing & Taylor Construction – Woodlands - Oct. 26, 2012
 - ◆ TXDOT Small Business Briefing – Corpus Christi – Nov. 15, 2012
 - ◆ 12th Annual Small, Minority, Women & Veterans Business Owner Contracting Conference – San Antonio – Dec. 5, 2012
 - ◆ Doing Business Texas Style DFW Minority Development Council – Irving – May 13-14, 2013
 - ◆ Vendor EOF TAMIU – Laredo - May 30, 2013

Questions regarding the TTI HUB Program should be directed to Donna Harrell, TTI HUB Coordinator, at (979) 845-2284 or by email at d-harrell@ttimail.tamu.edu.

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cc: Dennis L. Christiansen, Director
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